

**CITY OF LONE OAK**  
**MANUFACTURED HOME PLACEMENT PERMIT APPLICATION**  
Permit Fee \$125.00      Reference Ordinance #154-2016

**Applicant Information:**

Applicant Name: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Total Lot Square Footage (min: 4500 sq. ft.): \_\_\_\_\_

**Manufactured Home Owner Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

**Dealer/Installer Information**

Name of Licensed Dealer/Installer: \_\_\_\_\_

Installer's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

License Number: \_\_\_\_\_

**Manufactured Home Data**

Manufacturer: \_\_\_\_\_ Year/Model: \_\_\_\_\_

Home Size (min 8' x 40'; 320 sq. ft. area): Length: \_\_\_\_\_ ft.    Width \_\_\_\_\_ ft.

Total approx. area/sq. ft.: \_\_\_\_\_

Circle one:    Single Wide    or    Double Wide

State Insignia Number:

Serial Number:

Unit 1: \_\_\_\_\_

Unit 2: \_\_\_\_\_

Unit 3: \_\_\_\_\_

HUD Inspection Permit Number (if required): \_\_\_\_\_

**Applicant must provide a Site Plan Example. Also, provide pictures of inside and outside of home.**

**Note: Applicants name and property owner's name must match.**

**CERTIFICATION OF APPLICATION**

CERTIFICATION: BY SIGNING BELOW, I HEREBY CERTIFY THAT ON THIS DATE THE APPLICATION FOR A MANUFACTURED HOME PLACEMENT PERMIT WAS MADE WITH THE CITY OF LONE OAK AND THAT THE INFORMATION PROVIDED ON THIS APPLICATION FORM AND ANY ATTACHED DOCUMENTS ARE TRUE AND CORRECT. BY THIS SIGNATURE, I AGREE TO COMPLY WITH ALL APPLICABLE CODES AND CITY ORDINANCES ALONG WITH ALL OTHER APPROVALS BEFORE OCCUPYING THIS MANUFACTURED HOME.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_

**APPLICANT'S PRINTED NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ALL INSPECTIONS MUST BE COMPLETED AND APPROVED FOR UTILITY SERVICES.  
CERTIFICATE OF OCCUPANCY MUST BE ISSUED BEFORE RESIDENT CAN MOVE IN.**

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**Office Use Only:**

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

**OFFICIAL INSPECTION USE ONLY**

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**Inspector Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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|------------------------------------|------------------------------|-----------------------------|
| Zoning District Verified:          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Setbacks Confirmed                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Lot Size Sufficient:               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Building Size Sufficient:          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Number of Homes per Lot (limit 1): | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Anchoring Proper:                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Skirting Proper:                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| HUD Tag Properly Displayed:        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Utilities Compliant with Codes     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Plumbing                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Electrical                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Gas                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Sewer                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Denied:  Yes  No

Reasons for denial:

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